

BOARD OF TRUSTEES
JERSEY TOWNSHIP, LICKING COUNTY, OHIO

RESOLUTION No. 23-03-06-06

RESOLUTION TO ADOPT AN EMPLOYEE POLICY MANUAL

The Board of Trustees of Jersey Township, Licking County, Ohio met in a regular meeting on March 6, 2023 at 1481 Mink Street, Pataskala, Ohio 43062, with the following members present:

Dan Wetzel, Chairman

Jeff Fry, Vice-Chairman

Ben Pieper, Trustee

Trustee Wetzel moved the following:

WHEREAS, the Board of Trustees (the "Board") recognizes the importance of implementing the provisions of the Ohio Revised Code and Township personnel resolutions by establishing standards and procedures; and

WHEREAS, the Board desires to adopt an Employee Policy Manual to further clarify and memorialize these standards and procedures.

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF JERSEY TOWNSHIP, LICKING COUNTY, OHIO, THAT THE FOLLOWING RESOLUTION BE AND IT HEREBY IS ADOPTED:

Section 1. The Board adopts an Employee Policy Manual attached hereto as Exhibit A, and directs the Fiscal Officer and Administrator to keep the policy on file and ensure that all employees receive a copy of the policy.

Section 2. Exhibit A, dated as of March 6, 2023, shall replace and supersede any and all previous employee policy manuals and/or standalone policies related thereto.

Section 3. It is found and determined that all formal actions of this Board concerning and pertaining to the adoption of this Resolution were taken in an open meeting of this Board, and that all deliberations of the Board, and any of its committees, that resulted in such formal action were in meetings open to the public, in accordance with all legal requirements including Ohio Revised Code §121.22.

Section 4. This Resolution shall take effect at the earliest time provided by law.


Trustee Fry seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

YEAS: Pieper; Fry; Wetzel

NAYS:

The motion carried and the Resolution was adopted.

Attest:

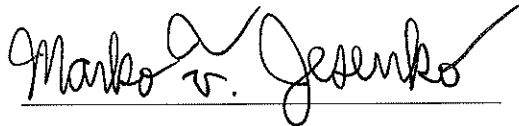

Marko F. Jesenko, Fiscal Officer

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JERSEY TOWNSHIP, LICKING COUNTY, OHIO

CERTIFICATE

State of Ohio, Licking County

I, the undersigned Fiscal Officer of Jersey Township, Licking County, Ohio, hereby certify that the foregoing Resolution Number 23-03-06-06 is a true and complete copy of the Resolution adopted by a majority of the full membership of the Board of Trustees of Jersey Township at its regular meeting held on March 6, 2023 as was recorded in the official proceedings of the Board.

A handwritten signature in black ink, reading "Marko F. Jesenko", is written over a horizontal line. The signature is cursive and includes a large flourish at the end.

Marko F. Jesenko

Jersey Township Fiscal Officer