

Jersey Township, Licking County

Board of Trustees
Regular Meeting Minutes
May 6, 2024 - 7:30 p.m.

Attendees:

Dan Wetzel, Chairman
Jeff Fry, Vice-Chairman
Ben Pieper, Trustee
Marko F. Jesenko, Fiscal Officer

Staff Present:

Bud Witney, Zoning Inspector
Rob Platte, Administrator
Laura Brown, Administrative Assistant

Visitors:

See Sign-In Sheet

Trustee Wetzel called the meeting to order at 7:32 p.m. and led the Pledge of Allegiance. Mr. Platte called the roll confirming that Trustees Fry, Wetzel, and Pieper were in attendance.

Trustee Pieper moved to approve the agenda as presented. Trustee Fry seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote.

Trustee Wetzel introduced the minutes of the April 1, 2024, Regular Meeting and April 16, 2024, Special Meeting and asked if there were any requested changes. With no changes being requested, Trustee Wetzel moved to dispense with the reading of the minutes and approve the minutes as presented. Trustee Pieper seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote.

Trustee Wetzel asked for any Public Comments. There were no public comments.

Fiscal Officer Report

F/O Jesenko provided the current fund balances and reviewed the checks needing signed. The township has received the first half tax receipts, including the fire levy revenue. F/O Jesenko will also issue a check for the payment to Monroe Township Fire Department. Trustee Wetzel moved to approve the Finance Report as presented. Trustee Pieper seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote.

Trustee Wetzel asked for department reports.

Administrator's Report

Mr. Platte discussed the culvert replacements on Caswell and Burnside Roads. The road right-of-way acquisition for the Caswell project will need to be to the west. The design and engineering should be completed in June, the project will be placed out to bid in July with installation and paving in August or September. Mr. Platte shared that he had been contacted by a developer looking at the 70 acres north and west of Jersey Church. He met with church officials to generally discuss the desired uses in that area and solicit feedback. Mr. Platte also shared that the water tower on Hatch Road is now under construction and that the water district

is working through the alignment of the water line that will loop back up from Morse and Summit Roads.

Zoning Report

Mr. Witney reported on a complaint regarding light pollution from the Russell Tree Service property. The property owner has installed new lights with shields, but the light is still shining on the neighbor’s property. The property owner will try to shield the lights more. Mr. Witney met with the developer and ADR Engineering regarding a possible hotel with retail uses at 3160 Mink Street.

Fire District Report

Trustee Wetzel reported Monroe Township has applied for Safer Grants for personnel use. West Licking Joint Fire District building construction is going well. The fire district hired Training Marbles to conduct an internal audit to determine if a full-time administrator is needed.

There was no Unfinished Business.

Trustee Wetzel introduced New Business.

Jersey Township Revitalization District

The district no longer meets the standards for a Revitalization District and should be dissolved, and therefore determines the district should no longer exist.

Resolution 24-05-06-01: Trustee Wetzel moved Resolution 24-05-06-01 to dissolve a Revitalization District as presented. Trustee Pieper seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote.

Zoning Fee Schedule

The fee schedule needs to be updated to clarify the fee for the Overlay Districts and to add Solar Permits. There will be Zoning Permit required for residential solar, but no fee imposed. A \$250 dollar fee will be required for commercial solar.

Resolution 24-05-06-02: Trustee Wetzel moved Resolution 24-05-06-02 to adopt a Zoning Compliance Fee Schedule as presented in Exhibit A. Trustee Pieper seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote.

Mr. Platte reported on a culvert needing replaced on Jersey Mill Road near Crawford Mechanical. The quote from Spenco Excavating Incorporated for a total of \$9,200 dollars to install an 18” culvert. This expenditure would come from the Road and Bridge Fund. The township will supply the materials. Trustee Wetzel moved to authorize to Spenco Excavating up to \$9,200 dollars. Trustee Fry seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote.

The Trustee discussed road right-of-way and property owners’ rights.

Trustee Wetzel asked for any Public Comments. There were no public comments.

Trustee Wetzel asked for Trustee Comments or Announcements. Trustee Wetzel requested an update regarding the Jersey Historical Preservation meeting. Mr. Platte reported that a letter is being proposed to be sent to the residents in a two-thousand foot radius of the proposed area to attend a meeting to possibly be held on May 21, 2024. After this initial meeting another outreach meeting for all of the residents will be scheduled.

Trustee Wetzel discussed the Ohio State Highway Patrol using the parking lot to weigh trucks. Mr. Platte spoke with a Trooper who explained that a targeted effort was being conducted at that time. The officer apologized for blocking the parking area. A Sargent called Mr. Platte and assured Mr. Platte that the parking lot will not be used anymore, and the operation has been moved to another location. The concrete barriers will not be needed in the parking lot at this time.

Trustee Wetzel reported on an underground gas line issue at Harrison Road and Old 161.

Trustee Wetzel moved to adjourn the meeting. Trustee Pieper seconded the motion and the voice vote on the motion was unanimous. The meeting was adjourned at 8:14 p.m.

Respectfully Submitted:

Marko F. Jesenko, Fiscal Officer



Attest:

Dan Wetzel, Chairperson

Jeff Fry, Vice-Chairperson

Ben Pieper, Trustee



